



# WALKER CHILDREN'S CLUB

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## Walker Children's Club : Summary of Covid-19 Risk Assessment

With the phased and cautious re-opening of Walker Children's Club (WCC), it is important that we do everything we reasonably can to protect each other as we begin to welcome our children and parents back to the club. We have developed a specific Covid-19 risk assessment in order to carefully mitigate or reduce the potential risks we are presented with during this period of easing lockdown. This document provides a summary of the actions we are taking to help protect our staff, visitors and children and we urge you to follow any direction or guidance given by our staff when you visit the premises.

- **Re-opening the premises after prolonged closure:** To prevent the potential risk of infection from water systems after the premises was closed for a period of time, we:
  - *carry out daily and weekly safety checks / flushes of the water system*
  - *have instructed an independent cleaning company to conduct a daily deep clean*
  - *will ensure that WCC staff 'deep clean' the toys and food serving equipment daily*

- **Children arriving at WCC:** To limit the potential exposure to the virus, we request that:
  - *children are collected from the designated area outside of Walker School (if applicable), where resources will be used to maintain social distancing between 'bubble groups' as set up by Walker School ( After School Club)*  
**\*\* Update September 2020** *Children from St Monica's School will be collected as usual but following guidance from their Head teacher. These children will be in groups according to the arrangements of their school. They will have a separate area for their belongings and during snack times.*



- **Collection of children from WCC:** We request that:
  - *Parents maintain social distancing outside of the building from other parents and carers and do not enter the premises to collect their children*
  - *Parents utilise the pedestrian access and exit route and follow the relevant signage*
  - *Children meet their parents at the WCC entrance (they will be sent out one at a time) to ensure social distancing is maintained. **\*\* Update September 2020. We are implementing a one-way system and children will be released to their collectors through the fire exit doors at the back of the hall***

- **General Hygiene at WCC (toys, equipment, premises):** To prevent the potential transmission of the virus, we:

- *have robust cleaning procedures (e.g. hall pinch points wiped down with antiseptic spray /wipes, children encouraged to wash hands under supervision at regular intervals **and** upon entering the building, before snacks and after using the toilet, hand dryer/ hand sanitisers / tissues readily available)*
- *will regularly clean the toys and they will not be shared by children.*
- *will clean all laptops and computers after use by individual children or staff.*
- *will reserve the downstairs toilets for children and upstairs toilets for staff only - with one person / child using the toilet area at a time. **\*\* Update September 2020.***





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Staff and children will share the toilets as before. Children can only use the toilets with other children in their bubble groups. Staff will use toilets only after insuring there are no children there, clean the toilets before and after use and close the main doors when they are inside. There is a notice on both toilet doors which alert children not to enter the toilets if the door is shut.

- **Layout of the building:**

- A one-way system, using markers and signage, is in use (children will go upstairs on the left and downstairs on the right).
- Children will be supervised and encouraged not to hold hand rails, if possible, but hand rails will be regularly cleaned by WCC staff.
- There will be separate marked areas for groups of children to play - tables and chairs will be adequately placed to adhere to social distancing guidance.
- Windows will be open whilst playing indoors to ensure the room is well ventilated. Outdoor activities will be planned to minimise infection risks.

- **Managing children with symptoms of Covid-19:** We will seek to ensure that:

- Parents receive clear information regarding NOT sending in children who display Covid-19 symptoms (e.g. high temperature, vomiting or diarrhoea)
- WCC staff carry out first aid using PPE as required, including the use of masks, screens, gloves and protective aprons.
- If a Covid case is confirmed, we will notify parents and the relevant authorities within 24 hours. The child will be accompanied by a member of staff and kept away from the other children, until they are collected by their parents.



- **Storage of Personal Property:** We encourage parents to provide their child with a lidded storage box to house their child's belongings or we will arrange to provide one for them. **\*\* Updated July 2020:** This was not deemed necessary as children stored their belongings within their bubble group.

- **Food Safety:** Many of the WCC staff are trained in food hygiene in accordance with guidance from Food Standards Agency.

- There will be no cooking activities for children for the time being.
- One member of staff will prepare snacks for the children. Snacks will be served to the children by WCC staff.
- Water will be provided to children in cups and water bottles will not be refilled. **\*\*Updated July 2020:** Children's water bottles will be filled using jugs. Fresh water will be provided at all times

- **Vulnerable children:** Children with underlying medical conditions may be more susceptible to infection and should not attend WCC without medical approval and/ or until government guidance suggests otherwise.

- In the meantime, we plan to host activities that promote good mental health and well-being for children and WCC staff.

- **Sharing of premises with other users:** All communal areas will be deep cleaned thoroughly after the extended closure and will continue to be deep cleaned each day.

- All WCC resources are sectioned off and labelled to ensure that they are not touched by other visitors





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- *Our procedures (in liaison with the landlord of the premises) are being updated to eliminate any crossover with other users of the premises. At the moment, there may be potential crossover with the slimming club each Wednesday evening, but alternative child collection arrangements are in place on that day to prevent unnecessary contact with the slimming club – use of the fire exit, children and staff to remain upstairs once the slimming club arrive.*

We will not tolerate any child that deliberately flouts WCC rules, particularly the Covid 19 behaviour policy, which will be shared with parents as required. WCC will remind the children about the Covid-19 arrangements each day and we will review our risk assessment on at least a weekly basis in line with government guidance and with the continued support of the heads of Walker and St Monica's Schools.